# PPG Meeting Minutes

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| **Date / Time** | Thursday 30th July 2026 |
| **Chair** | Gill Cashmore |
| **Attendees** | Helen Lamb, Sue McDonagh, Dr. Jonathan Hagan, Nancy Bunney, Beth O'Brien, Chris Gardner, Fiona Stainthorpe. |
| **Visitors** | None |
| **Apologies** | Tom Gardner, Colin Dobson, Sally Ji, Ron Buxton. |

Minutes from last meeting on 23rd April 2026 agreed by all present.

| Discussion Number and points raised | | Action | By Whom | Date |
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| **1.Issues raised from previous meeting minutes.** | | | | |
| 1.1 | As suggested at the last meeting Beth will act as Secretary on a stand-in basis when Tom is not able to attend due to work commitments. | | | |
| **2. Welcome and introduction.** | | | | |
| 2.1 | Gill welcomed new member Fiona Stainthorpe to the group. | N/A | | |

| Discussion Number and points raised | | Action | By Whom | Date |
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| **3. G.P. Patient Survey 2026.** | | | | |
| 3.1 | 354 surveys were sent out.<br>114 were returned.<br>32% completion rate.<br>65% described their overall experience of the practice as good.<br>Data is accessible via the NHS GP Patient Survey Platform.<br><br>Helen will share the survey results and April/May/June Family and Friends responses.<br><br>The practice is working around capacity and resources. It sits in a similar position to the practices in Sherburn-in Elmet and Tadcaster. Improvements are needed and any internal action plan can be shared with the PPG but does not have to be shared with the NHS. | Helen will share the survey results and April/May/June Family and Friends responses. | Helen | |
| **4. General practice update.** | | | | |
| 4.1 | At present there is a 7 week waiting time for non-urgent face to face appointments and a 6 week waiting time for non-urgent telephone appointments.<br><br>Analysis of these appointments by Reception staff could ascertain whether the balance is correct. | | | |
| **5. Resignation.** | | | | |
| 5.1 | Dr. James Wilcox has tendered his resignation and the practice is recruiting one to two G.P.s working 6 sessions each. | | | |

| Discussion Number and points raised | | Action | By Whom | Date |
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| **6.New Appointment.** | | | | |
| 6.1 | Dr. Hollie McConnell will join the practice from 1st September 2026 as a salaried GP, working 6 sessions Mon/Tues/Weds/Thurs. | N/A | | |
| **7. PPG Recruitment.** | | | | |
| 7.1 | Gill offered to visit Selby College at the start of the new term with a view to recruiting Health and Social Care students to the PPG. | Gill will visit Selby College. | Gill | September 2026 |
| **8. Date of next meeting.** | | | | |
| 8.1 | October 2026. Sue to advise a suitable date. | | | |
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